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## **CONTENTS**

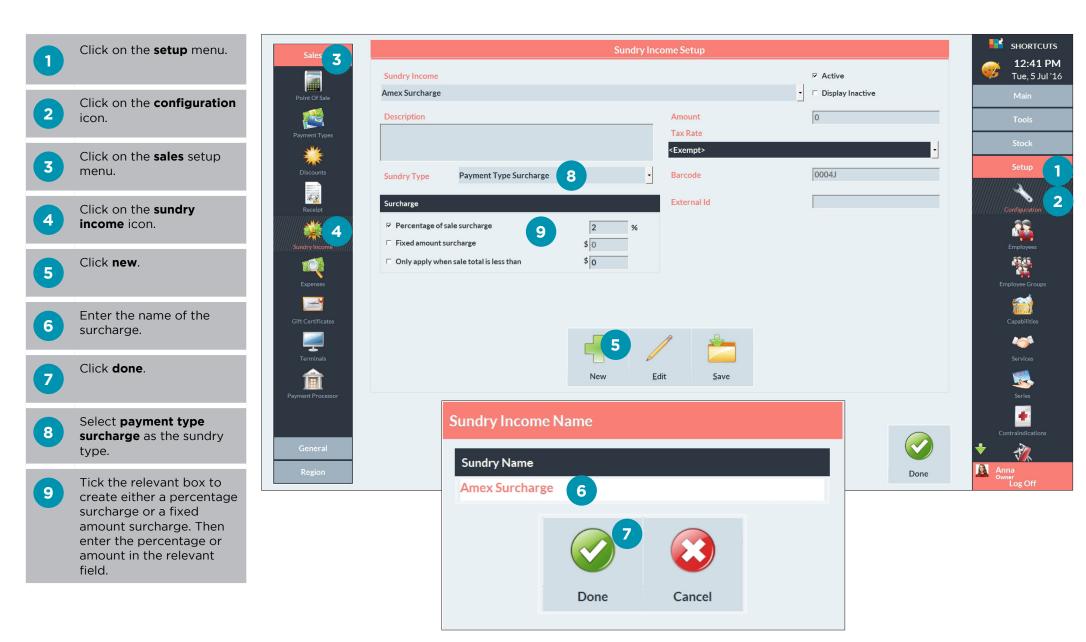
## **ABOUT THIS DOCUMENT**

In Shortcuts Fusion, you can set up a payment type surcharge in just a few easy steps.

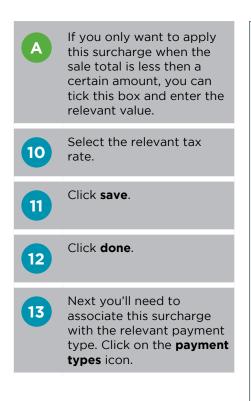
The surcharge feature is fully customisable to suit your business needs. You can choose whether to apply a percentage or a fixed amount surcharge; you can even set up a surcharge that will only be applied when the sale total is less than a certain amount.

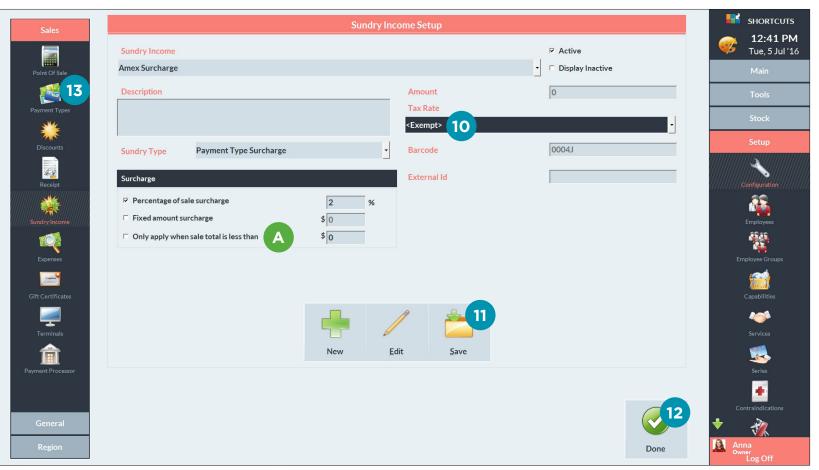
Once you set up a payment type surcharge, it will be automatically applied each time a client uses a particular payment method, which will save you time when processing transactions. For example, you could create a surcharge for a particular credit card company to help balance out their fees.

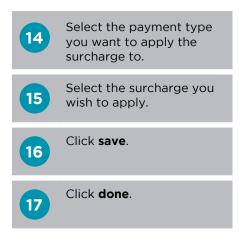
## SETTING UP A PAYMENT TYPE SURCHARGE



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