# NON RETURNING CLIENTS

#### Tools > Reports > Clients > Non Returning Clients From Date Range

The Non Returning Clients From Date Range report displays a list of clients who visited your business within the selected date range and have not returned since. Phone numbers are also displayed for non returning clients so that you can easily contact them if you wish to. At the end of the report you can view the number and percentage of returning clients, the number of clients who didn't return and the number of unique clients. You can also choose to view the report based on whether clients returned to the same employee by changing the setting in your miscellaneous report options. For this report, we recommend selecting a start date 6 months prior to the current date and an end date 8 weeks prior to the current date. However, you can adjust this date range to suit what is considered non returning for your business.

### CLIENT NAME

The name of the non returning client.

## TOTAL UNIQUE CLIENTS

The number of individual unique clients that visited during the selected date range.

## PERCENTAGE RETURNED

The percentage of total clients that visited during the selected date range and have returned to the business since the end of that date range.



