

EMPLOYEE PERFORMANCE SUMMARY

Tools > Reports > Employees > Performance Summary

The Employee Performance Summary provides an overview of your employee's performances, organised in a way that allows you to easily view information about particular service reporting categories. For each employee, you can view the number of clients seen in the given time frame, sales values for products and services, and the average client values. You can also view the values for sundry items, gift certificates and series sales. The last page of the report displays the averages and totals for all employees included in the report. This report will assist you in analysing employee performance, allowing you to easily compare the values of your employees' sales.

RETAIL POINTS / \$

This column shows the number of products sold, the number of employee points earned, and the total revenue generated from retail sales.

SUNDRY \$

This column displays the revenue generated from sundry sales.

SERVICE POINTS / \$

This column shows the number of employee points earned and the total revenue generated from service sales.

SERVICE CATEGORIES

For each service category, you can view the number of services completed, as well as the total sales generated each employee.

CLIENTS

The number of clients seen by the employee within the specified time frame.

AVERAGES

The average figures for all employees.

TOTALS

The total number of clients seen by all employees, and the total number of services completed for each service category.

TOTAL AMOUNT

The total sales generated by all employees.

Employee Performance Summary

From Friday, 1 January, 2016
To Thursday, 30 June, 2016
Time Period 182 Days (26.0 Weeks)

For Employee: Anna, Lucy, Chris, Katie, James.



Peppermint Park

Employee	Clients	Body Treatme	Tanning	Injectables	Facials	Makeup	Hair Styling	Mens Cuts	Ladies Cuts	Hair Colour	Waxing & IPL	Retail Points/ \$	Sundry \$	Service Points/ \$	Total Points/\$	Average Client \$	Gift Cert. \$	Series \$
Anna	287	41	24	10	30	2	32	56	27	45	46	67	0	0	0	71.90	740.91	807.27
James	149	17	15	5	23	3	10	49	14	13	24	33	0	0	0	63.47	136.36	0.00
Lucy	144	25	17	2	14	2	9	37	18	18	19	31	0	0	0	58.58	0.00	0.00
Chris	145	23	10	1	12	7	14	52	13	13	32	27	0	0	0	56.45	409.09	163.63
Katie	97	11	8	2	16	5	5	23	10	9	15	23	0	0	0	58.26	90.91	189.09
Averages	164	23.40	14.80	4.00	19.00	3.80	14.00	43.40	16.40	19.60	27.20	1,729.53	13.00	8,730.47	10,473.00	69.45	275.45	232.00
Totals	754	117	74	20	95	19	70	217	82	98	136							
Total Amount		6,116.56	1,898.42	1,954.56	9,292.69	1,463.67	2,572.58	4,275.98	3,433.97	8,823.44	3,802.31	8,647.64	65.00	43,652.36	52,365.00		,377.00	1,159.99

TOTAL POINTS / \$

This column displays the total number of points earned, and the total value of sales made by each employee.

AVERAGE CLIENT \$

This column displays the average sale amount per client visit.

GIFT CERTIFICATE \$

The value of gift certificates sold.

SERIES \$

The value of series sold.