### REBOOKING BREAKDOWN

## Tools > Reports > Employees > Rebooking Breakdown

The Rebooking Breakdown is a graphical report which shows your overall rebooking percentage per month in a bar graph format. The report also shows a breakdown of your employee appointment rebooking statistics. For each employee, you can view the number of visits, the number of rebookings, and their rebooking percentage.

This report will assist you in analysing employee performance, allowing you to easily see which employees have the highest rebooking rates.

#### **REBOOKINGS**

This is the total number of rebookings for all employees.

#### **CLIENT VISITS**

The total number of client visits over the given date range.

#### REBOOKING PERCENTAGE

This is the overall rebooking percentage for all employees over the given date range.

#### **Rebooking Breakdown**

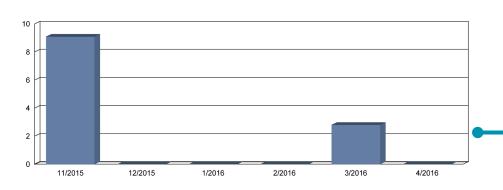
From Friday, 9 October, 2015
To Saturday, 9 April, 2016
Time Period 184 Days (26.3 Weeks)



Peppermint Park

For Employee: All Employee

#### Business Rebooking Percentage by Month



#### Employee Breakdown

	Employee	No. V	isits 🄵 N	lo. Rebookings	Rebooking Percentage	
			274	5	1.82	
	Business		22	0	0.00	
	Chris		151	2	1.32	
	Helen		5	0	0.00	
	James		100	0	0.00	
	Katie		138	0	0.00	
	Lucy		167	1	0.60	
	Michael		45	1	2.22	
•	Client Visits	828	Rebooking	<b>gs</b> 9	Rebooking Percentage	1.09%

# BUSINESS REBOOKING % BY MONTH

This bar graph shows the rebooking percentage for all employees for each month.

#### NO. VISITS

The total number of clients seen by a particular employee.

#### NO. REBOOKINGS

The number of rebookings made by a particular employee.

#### REBOOKING PERCENTAGE

This column shows the percentage of client visits that were rebooked by the employee.

